Eastern University
LIBRARY

acquire knowledge for delight,
ornament and ability

Since its inception in 2003, Eastern University has been taking all possible steps to build up a well-equipped modern library. The library is now fully automated through KOHA Integrated Library System, which supports web-based online borrowing and receiving, searching catalogue of books, CDs, journals, newspapers and magazines, full-text online books and journals, auto email alert service, and reservation of books from distant work-stations. The users can also check their borrowing status, renew issued resources and can reserve books through internet. EU Digital Institutional Repository is developed using Greenstone Digital Library software which provides full access to all users. The Library subscribes more than 25000 online journals and a large number of e-books published by various internationally reputed publishers.

The library's purpose is to enrich teaching, learning and research endeavors of the university by delivering easy access to relevant information resources and providing quality services and facilities. For proper management of the library resources, Dewey Decimal Classification (DDC) system is used. In order to ensure security of its resources, closed-circuit TV camera network operates round the clock.

Launching of Automated Library Services
on 30 December 2012

Inauguration of Library Website on 30 April 2013

RESOURCES

At present the library has about 15000 books of 5000 titles, 2000 reports and journals, 700 audio-visual materials, 300 internship reports & thesis papers. It also subscribes more than 25000 online journals and 3000 e-books through Bangladesh INASP-PERI-Consortium (BIPC) and UGC Digital Library Consortium published by various internationally reputed publishers. In addition to these collections, the library subscribes printed issues of 60 journals, 10 foreign and 9 local magazines, 1 foreign newspaper and almost all leading national newspapers of Bangladesh.

SERVICES & FACILITIES

OPAC: Online Public Access Catalogue (OPAC) service is now available at Eastern University Library. Any user can access EU Library OPAC and can know about the collection of the Library from anywhere. To search OPAC please visit http://opac.easternuni.edu.bd.

Institutional Repository: Eastern University Library established a rich digital Institutional Repository using Greenstone Digital Library Software by the EU library professionals with the help of Digital Library Network South Asia (DLNETSA). The digital library includes e-books, journals, newsletters, theses, internship reports, images, news clippings, audio, video, EU publications and external publications of EU family. External publications of EU family cover books and articles written by teachers, students and researchers of EU and the number of articles and books of these repositories are increasing day by day. To explore institutional repositories please visit http://gsdl.easternuni.edu.bd.

Online Journal & e-Book: Students, faculty members and other patrons can access and download research publications (e-journals, magazines, reports & bulletins) and e-books through any PC within all campuses of Eastern University from the following databases published by various internationally reputed publishers through the link http://library.easternuni.edu.bd/main/onlinejournals. All registered members of EU Library get access to online journals and e-books databases through intranet and internet from inside campus and outside campus by using MyAthens.

Lending Service: Library members are entitled to borrow books and other reading materials for their own use through web-based online lending and receiving services. The users can also check their borrowing status, renew issued resources and can reserve two books at a time for 48 hours through the library website. It also provides auto email alert services. Library materials cannot be borrowed on behalf of others.

Library Website: Eastern University Library Website is developed using Drupal Content Management System (CMS). Users can read major national and international newspapers, magazines, TV news and enjoy all web-based facilities of the Library through the website http://library.easternuni.edu.bd.

Instant Messaging Service: EU Library provides Instant Messaging Service from 11am. to 01 pm. every working day through the library website.

Launching of Digital Library on 30 December 2012
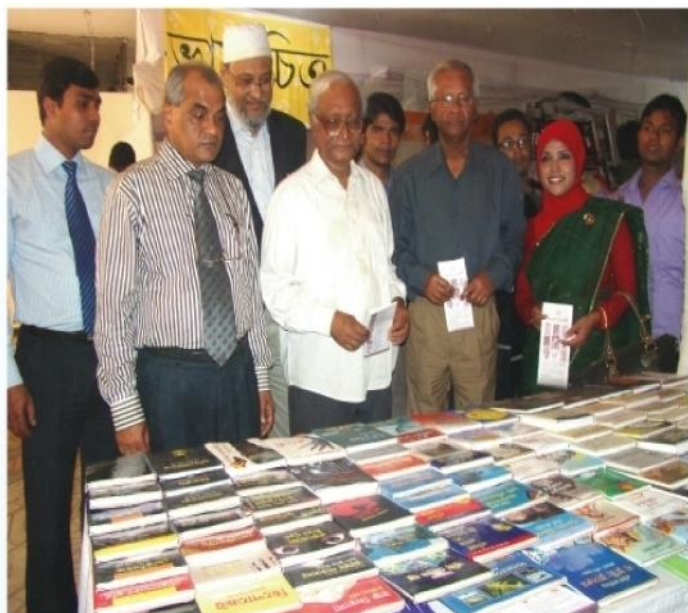
Book Fair at Eastern University

Audio Visual Service: Library users may issue or copy CD/DVD and audio visual materials.

Internet Facility: Apart from the EU computer lab, there is an internet browsing corner inside the library to provide internet services through WIFI & WIMAX technology.

Reading Room Facilities: EU Library maintains three reading areas which are silent study area, group study area and teachers' corner whereas the total seating capacity is about 164.

Reference Service: Reference materials (Encyclopedias, Dictionaries, Newspapers, Journals, Magazines, Reports, Theses, etc.) are for using inside the library; they cannot be issued out. Users may borrow books /CD/DVDs marked as Confined for few hours through ID card for photocopying.

Current Awareness Service: The library regularly keeps its users aware of the new arrivals of resources and services through current awareness service (CAS) using modern techniques and technologies.

Information Retrieval Service: Information retrieval services are available for all users.

News Clipping Service: News clipping services on important issues and subjects are provided on regular basis for library users. In addition, there is a newspaper-corner inside the library where leading daily Newspapers are available for users. Library users may also get previous issues of newspapers up to the last one year.

Printing Service: Students can take printouts of their required documents on payment.

Photocopy Service: The library provides photocopy facilities of library resources to the users if it is permitted under the national and international copyright laws, rules and regulations

Library Membership: All students, faculty members, part-time faculty members, BOT members, officers, teaching assistants and research assistants are entitled to become the library member. Pay slip of admission fees, personal e-mail and one copy passport size photograph are required for membership.

Library Hours: The library remains open from 9:00 am to 9:00 pm on Saturday through Thursday. On Friday it remains open from 3:00 pm to 9:00 pm and maintains single shift from 9:00 am to 5:00 pm during the semester break. It remains closed on public holidays and other dates announced by the university authorities.

Library Orientation: The library arranges orientation program every semester for the new students to demonstrate how to use the university library systems and services effectively. It also arranges library literacy class among the teachers, students and staff members.

Workshop on Integrated Library System: KOHA and GSDL Software

BORROWING RULES

Library members are entitled to borrow books, other reading materials from the library for their own use. Library materials cannot be borrowed on behalf of others.

- Students are entitled to borrow 3 (three) books for 14 (fourteen) days, 2 (two) CD/DVDs for 7 (seven) days and 2 (two) thesis/dissertation/internship reports for 7 (seven) days at a time.

- Faculty members are entitled to borrow 10 (ten) books for the semester, 3 (three) CD/DVDs for 7 (seven) days, 3 (three) thesis/dissertation/internship reports for 7 (seven) days at a time.

- Part-time faculty members are entitled to borrow 3 (three) books for the semester, 2 (two) CD/DVDs for 7 (seven) days, 2 (two) thesis/dissertation/internship reports for 7 (seven) days at a time.

- Administrative staff are entitled to borrow 3 (three) books for 14 (fourteen) days and 2 (two) CD/DVDs for 7 (seven) days, 2 (two) thesis/ dissertation/ internship reports for 7 (seven) days at a time.

- Students and administrative staff can also renew the tenure of the borrowed books for another 14 (fourteen) days through using online catalogue or bringing them to the library if there is no prior reservation for the items by other users.

- Any user can place hold through using online catalogue for two days if all the items of the title are issued.

Books donated to EU Library by the UNCHR and ICRC

- Library members must show their ID card to borrow books, audio visual materials and other library resources.

Reference Corner

- Users may borrow books /CD/DVDs marked as Confined for few hours through ID card for photocopying.

- Borrowed books and materials must be returned on or before the due date at the circulation desk during working hours.

- Fines are charged to encourage return of borrowed materials on the due date. A fine of Tk. 10/- (ten) for each book, Tk. 5/- (five) for each CD/DVD and Tk. 5/- (five) for each thesis/dissertation/internship reports will charge per day after the due date. But, a fine of Tk. 50/- (fifty) for each Confined book, and Tk. 25/- (twenty five) for each Confined thesis/dissertation/internship reports will charge per day after the due date. No book(s) will be issued to any person incurring such fine until it has been paid.

- The borrower is solely responsible for the safety, protection and proper maintenance of the borrowed materials.

- The borrower must replace the lost/damaged book/CD/DVD by a new and unused copy of the same author(s), title, and edition.

- Library resources will be checked out by the assigned library staff at the circulation desk during library working hours.

- All borrowers must sign the borrowing card(s) for each item borrowed.

- Borrowers must allow library materials in their possession to be checked before leaving the library.

- Two-month suspension of borrowing books may be imposed on a student for frequent late returns or frequent loss of books.

- Borrowed resources may be recalled at any time.
- No official documents will be issued to the students, faculty members and administrative staff without clearance from the library.

GENERAL RULES

The library users are advised to follow the following rules and guidelines:

- Silence must be observed inside the library. For group study a separate room is provided, conversation must be kept at as low level as possible.

- Mobile phones must be switched off or at least set to silent mode before entering the library.

- Smoking, eating and drinking inside the library are strictly prohibited.

- When you leave the library make sure that all the books or other library materials that you are carrying have been properly issued to you. If you are found in possession of material that has not been issued, this will be treated as a serious breach of the code of conduct.

- Personal possessions are not allowed inside the library, except exercise book (khata), pen, geometry box and calculator.

- Baggage counter is for keeping personal possessions against a token, but users must not keep money or other valuables there, as the library authority does not take the responsibility for loss or damage of your belongings.

- If the token is lost, Tk. 100 (one hundred) will be charged as penalty. In addition, the user must provide proper evidence to get back his/her belongings. If a lost or stolen token is found back or recovered, the user must return the token immediately to the Librarian.

- We ask you to treat the library staff and fellow users with respect and courtesy. The university never tolerates impolite or antisocial behavior.

Eastern University Library

Permanent Campus (Proposed) at Uttara Extension, Dhaka

Faculty of Business Administration Administrative Office (Building 1)

Faculty of Arts Faculty of Law (Building 2)

House 26, Road 5
Dhanmondi, Dhaka-1205
Ph: 9676031-5, 9611097,
9611580, 9611589
Fax: 9675981

Faculty of Engineering & Technology

Department of CSE
House 3, Road 3
Dhanmondi, Dhaka-1205
Ph: 9673657, 8622563, 8621419

Faculty of Engineering & Technology

Department of EEE & ETE
House 15/2, Road 3
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